

## **Title of the Paper (16pt Times New Roman, Bold, Centered)**

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### **ABSTRACT** (Capitalise, centered & Italicise)

This is a sample of the format of your paper. A minimum of 10 A4-sized pages (21 x 29 cm) pages with top and bottom margins of 2.5 cm and left and right margins of 1.8 cm. Use single spacing. Use 12 pt size Times New Roman throughout the paper except for the headlines. Texts are justified

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**Key Words:** Write your Key-Words (max 5) (Capitalize each word, except conjunction; in/on/of/at..)

Abstract must be in English and Bahasa Malaysia.

### **INTRODUCTION (14pt Times New Roman)**

Body of the text should be in 12 pt Times New Roman. Texts are justified.

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### **LITERATURE REVIEW (14pt Times New Roman)**

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### **METHODOLOGY (14pt Times New Roman)**

Body of the text should be in 12 pt Times New Roman. Mathematical Equations must be numbered as follows: (1), (2), ..., (n) and not (1.1), (1.2),..., (2.1), (2.2),...depending on your various Sections. Texts are justified

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### **Subsection (12pt Times New Roman)**

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## **EMPIRICAL RESULTS(14pt Times New Roman)**

Body of the text should be in 12 pt Times New Roman. Figures and Tables should be numbered as follows: FIGURE 1:, FIGURE 2: ... etc TABLE 1:, TABLE 2:;.....etc.Texts are justified

### **Tables and figures**

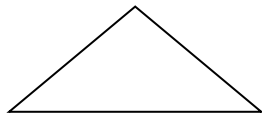
Must be embedded into the texts and not supplied separately. Use Times New Roman font 10. The title must be above the tables or figures. They should be kept to a minimum number of words and designed to be as simple as possible. Written texts use Arabic numerals, single spacing.

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**Table 1: The Tittle of the Table Capitalise First Word**

<b>Jmm</b>	<b>Jmm</b>	<b>Jmm</b>	<b>Jmm</b>	<b>Jmm</b>
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## **CONCLUSION(14pt Times New Roman)**

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### **References:**

Use 12 pt size Times New Roman, APA Style for all book, journal, proceeding, etc citation.

## **JOURNALS, MAGAZINES, NEWSPAPERS IN PRINT FORMAT**

### **General Form**

Author, A. A., Author, B. B., & Author, C. C. (Year). Title of article. *Title of Journal*, xx, xxx-xxx.

### **One Author**

Williams, J. H. (2008). Employee engagement: Improving participation in safety. *Professional Safety*, 53(12), 40-45.

### **Two to Seven Authors [List all authors]**

Keller, T. E., Cusick, G. R., & Courtney, M. E. (2007). Approaching the transition to adulthood: Distinctive profiles of adolescents aging out of the child welfare system. *Social Services Review*, 81, 453-484.

### **Eight or More Authors [List the first six authors, ... and the last author]**

Wolchik, S. A., West, S. G., Sandler, I. N., Tein, J.-Y., Coatsworth, D., Lengua, L., ... Griffin, W. A. (2000). An experimental evaluation of theory-based mother and mother-child programs for children of divorce. *Journal of Consulting and Clinical Psychology*, 68, 843-856.

### **Magazine Article**

Mathews, J., Berrett, D., & Brillman, D. (2005, May 16). Other winning equations. *Newsweek*, 145(20), 48-59.

### **Newspaper Article with No Author and Discontinuous Pages**

Generic Prozac debuts. (2001, August 3). *The Washington Post*, pp. E1, E4.

## **BOOKS, CHAPTERS IN BOOKS, REPORTS, ETC.**

### **General Form**

Author, A. A. (Year). *Title of work*. Location: Publisher.

### **One Author**

Alexie, S. (1992). *The business of fancydancing: Stories and poems*. Brooklyn, NY: Hang Loose Press.

### **Corporate Author with an Edition and Published by the Corporate Author**

American Psychiatric Association. (1994). *Diagnostic and statistical manual of mental disorders* (4th ed.). Washington, DC: Author.

### **Anonymous Author**

*Dorland's illustrated medical dictionary* (31st ed.). (2007). Philadelphia, PA: Saunders.

### **Chapter in a Book**

Booth-LaForce, C., & Kerns, K. A. (2009). Child-parent attachment relationships, peer relationships, and peer-group functioning. In K. H. Rubin, W. M. Bukowski, & B. Laursen (Eds.), *Handbook of peer interactions, relationships, and groups* (pp. 490-507). New York, NY: Guilford Press.

### **ERIC Document**

Shyyan, V., Thurlow, M., & Liu, K. (2005). *Student perceptions of instructional strategies: Voices of English language learners with disabilities*. Minneapolis, MN: National Center on Educational Outcomes, University of Minnesota. Retrieved from the ERIC database. (ED495903)

### **ONLINE JOURNALS, MAGAZINES, NEWSPAPERS**

#### **General Format - Databases**

Author, A. A., Author, B. B., & Author, C. C. (Year). Title of article. *Name of Journal*, xx, xxx-xxx. doi:xxxxxxxx

#### **Article from an Online Magazine**

Lodewijkx, H. F. M. (2001, May 23). Individual-group continuity in cooperation and competition. *Current Issues in Social Psychology*, 6(12), 166-182. Retrieved from <http://www.uiowa.edu/~grpproc/crisp/crisp.6.12.htm>

### **OTHER ONLINE RESOURCES**

#### **General Form**

Author, A. A. (Year). *Title of work*. Retrieved from web address

#### **Online Report from a Nongovernmental Organization**

Kenney, G. M., Cook, A., & Pelletier, J. (2009). *Prospects for reducing uninsured rates among children: How much can premium assistance programs help?* Retrieved from Urban Institute website: <http://www.urban.org/url.cfm?ID=411823>

#### **Online Report with No Author Identified and No Date**

*GVSU's 10th WWW user survey*. (n.d.). Retrieved from [http://www.cc.gatech.edu/user\\_surveys/survey-1998-10/4](http://www.cc.gatech.edu/user_surveys/survey-1998-10/4)

**REFERENCE CITATIONS IN TEXT**– APA utilizes a system of the brief referencing in the text of a paper, whether one is paraphrasing or providing a direct quotation from another author's work. Citations in the text usually consist of the name of the author(s) and the year of publication. The page number is added when utilizing a direct quotation.

#### **Indirect Quotation with Parenthetical Citation**

Libraries historically highly value intellectual freedom and patron confidentiality (LaRue, 2007).

#### **Indirect Quotation with Author as Part of the Narrative**

LaRue (2007) identified intellectual freedom and patron confidentiality as two key values held historically by libraries.

#### **Direct Quotation with Parenthetical Citation**

Darwin used the metaphor of the tree of life "to express the other form of interconnectedness—genealogical rather than ecological" (Gould & Brown, 1991, p. 14).

**Direct Quotation with Author as Part of the Narrative**

Gould and Brown (1991) explained that Darwin used the metaphor of the tree of life "to express the other form of interconnectedness— genealogical rather than ecological"(p. 14).

**CITING SECONDARY SOURCES** -- When citing in the text a work discussed in a secondary source, give both the primary and the secondary sources. In the example below, the study by Seidenberg and McClelland was mentioned in an article by Coltheart, Curtis, Atkins, & Haller.

Seidenberg and McClelland’s study (as cited in Coltheart, Curtis, Atkins, & Haller, 1993) provided a glimpse into the world

In the references page, you would cite the secondary source you read not the original study.

Coltheart, M., Curtis, B., Atkins, P., & Haller, M. (1993). Models of reading aloud: Dual-route and parallel-distributed processing approaches. *Psychological Review*, 100, 589-608.

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**Acknowledgement**

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